



Village of Savoy

Savoy Municipal Center
611 North Dunlap Avenue, Savoy, IL

<p><u>MINUTES OF PUBLIC HEARING AND</u> <u>BOARD OF TRUSTEES MEETING</u></p>
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DATE: May 4, 2016 PLACE: SAVOY MUNICIPAL CENTER
611 North Dunlap Avenue
Savoy, IL 61874

TRUSTEES PRESENT: President Robert C. McCleary, Trustees John Brown, Joan Dykstra, Jan Carter Niccum, Rebecca Pittman, Dee Shonkwiler, and William A. Smith

TRUSTEES ABSENT:

STAFF/PERSONNEL PRESENT: Richard Helton, Village Manager
Levi Kopmann, Director of Public Works/Engineer
Dan Davies, Zoning Administrator
Dennis Donaldson, Director of Planning & Economic Development
Paul Hendren, Village Attorney
Billie Krueger, Village Clerk

STAFF/PERSONNEL ABSENT:

GUESTS PRESENT: Julia Leatherwood, County Star

CONVENED: 7:00 P.M.

ADJOURNED: 7:35 P.M.

1. PUBLIC HEARING – ORDINANCE AMENDMENT TO SAVOY MUNICIPAL CODE REGARDING DRIVEWAY STANDARDS

President McCleary opened the Public Hearing at 7:00 p.m. President McCleary read the public hearing notice on the Public Hearing that had been duly published in the News-Gazette on April 7, 2016.

President McCleary asked for public comment on this Public Hearing. The Village Clerk stated she had not received any written comments on this Public Hearing.

No public comment was heard.

Trustee Shonkwiler moved to close the Public Hearing, seconded by Trustee Brown;
By Trustee vote:

Ayes: Brown, Dykstra, Pittman, Niccum, Shonkwiler, and Smith

Nays: None

Absent: None

President McCleary closed the Public Hearing at 7:02 p.m.

2. CALL TO ORDER, ROLL CALL TAKEN, PLEDGE OF ALLEGIANCE

President McCleary called the open and public Board of Trustees meeting to order at 7:02 p.m. Roll was called of President McCleary and the Trustees, with President McCleary and all Trustees being present and a quorum declared. President McCleary led the pledge of allegiance to the flag.

3. PUBLIC COMMENT ON AGENDA ITEMS AND NON-AGENDA ITEMS

President McCleary asked for public comment on the agenda items and non-agenda items. No public comment on agenda or non-agenda items.

4. OTHER AGENDA ITEMS

President McCleary asked for other agenda items to be added. None were added.

5. APPROVAL OF MINUTES

A. MINUTES – Board of Trustees Meeting of 4-6-16

Trustee Smith moved to approve the Board of Trustees Minutes of 4-6-16, as presented, seconded by Trustee Shonkwiler; By Trustee vote: Brown, yes; Dykstra, yes; Niccum, yes; Pittman, yes; Shonkwiler, yes; and Smith, yes; motion carried.

B. MINUTES – Board of Trustees Study Session Meeting of 4-11-16

Trustee Dykstra moved to approve the Board of Trustees Study Session Minutes of 4-11-16, as presented, seconded by Trustee Shonkwiler; By Trustee vote: Brown, yes; Dykstra, yes; Niccum, yes; Pittman, yes; Shonkwiler, yes; and Smith, yes; motion carried.

C. MINUTES – Board of Trustees of 4-20-16

Trustee Shonkwiler moved to approve the Board of Trustees Minutes of 4-20-16, as presented, seconded by Trustee Brown; By Trustee vote: Brown, yes; Dykstra, yes; Niccum, yes; Pittman, yes; Shonkwiler, yes; and Smith, yes; motion carried.

6. BUSINESS

A. ORDINANCE NO. 2016-03 – AN ORDINANCE AMENDING THE VILLAGE OF SAVOY MUNICIPAL CODE, TITLE STREETS, SIDEWALKS AND PUBLIC PLACES – CHAPTER 12.04 – DRIVEWAYS AND CULVERTS SECTION 12.04.020 DRIVEWAY STANDARDS

Trustee Smith moved to pass Ordinance No. 2016-03, as presented, seconded by Trustee Niccum;

Discussion:

Trustee Shonkwiler requested a correction on page 2 of this Ordinance, second “Whereas” 5th line correct “approached” to “approach”.

Trustee Niccum informed President McCleary and the Trustees that there had been discussion at the April Planning Commission that they wanted additional provisions to this amendment for design standards of the driveways between the sidewalk and the house which included required base material and depth along with required thickness of the driveway material. Trustee Dykstra also stated that her son had purchased a new home on Denton Drive just recently and the driveway had already cracked.

Dan Davies stated that the current amendment only addresses the width of the driveways, and it does not address the other issues at this time, because Village Staff felt it was important to deal with the widths, since Savoy has many larger lots currently under construction and most of the builders are requesting wider driveways. Davies said that Village Staff will now begin to review these issues and look at other community requirements and possibly bring back an amendment addressing those issues at a later date.

Trustee Smith and Trustee Niccum also approved of the correction on page 2 of Ordinance no. 2016-03.

By Trustee Vote:

Ayes: Brown, Dykstra Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: None

7. STAFF REPORTS

A. VILLAGE MANAGER

Richard Helton presented his written monthly report for the month of April 2016.

B. DIRECTOR OF PUBLIC WORKS/ENGINEER

Levi Kopmann presented the Public Works Department written monthly report for the month of April 2016.

C. ZONING ADMINISTRATOR

Dan Davies presented to the Trustees his Zoning Report for the month of April 2016.

D. DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

Dennis Donaldson presented to the Trustees his Planning and Economic Development Report for the month of April 2016.

E. CLERK

The Village Clerk presented her written monthly report for the month of April 2016.

F. VILLAGE ATTORNEY

The Village Attorney's Status Report and statement for legal services for April 2016 was presented to the Trustees for review.

8. ADJOURN

There being no further business to come before the open and public Board of Trustees meeting, upon motion by Trustee Smith to adjourn, seconded by Trustee Brown, President McCleary adjourned the meeting at 7:35 p.m.

Respectfully Submitted,

Billie Jean Krueger

Billie Jean Krueger, Village Clerk

This meeting was recorded.

Approved 6-1-16